

Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

DepEd

January 28, 2013

**DIVISION MEMORANDUM**

No. 68, s. 2013

**2013 METROBANK FOUNDATION SEARCH FOR OUTSTANDING TEACHERS**

TO : OIC, Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads

1. Attached is a copy of DepEd Memorandum No. 214, s. 2012, dated December 3, 2012, announcing the 2013 Metrobank Foundation Search for Outstanding Teachers, for the guidance and information of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

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Republic of the Philippines  
**Department of Education**

DEC 03 2012

DepEd MEMORANDUM  
No. **214**, s. 2012

**2013 METROBANK FOUNDATION SEARCH FOR OUTSTANDING TEACHERS**

- To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools
1. The Metrobank Foundation, Inc. (MBFI), in cooperation with the Department of Education (DepEd), announces the launching of the **2013 Search for Outstanding Teachers**. Now on its 29<sup>th</sup> year, the Search has awarded a total of 316 outstanding teachers from both public and private schools nationwide.
  2. The Search bestows honor upon the teaching profession by according special recognition to teachers who manifest profound commitment to the development of the youth through exemplary competence, remarkable dedication to their work and effective educational leadership.
  3. The Search is open to teachers who are Filipino citizens teaching full time in basic education at the elementary and secondary levels including alternative learning system or in higher education at the tertiary level with permanent appointment and full-load. Nominees should have been actively teaching in the Philippines for the last ten years (inclusive of leaves not exceeding three years, provided that the nominee is not on leave, i.e., actually teaching at the time of nomination). However, the nominee must not be on leave for more than two years immediately prior to nomination.
  4. The nominees must be teachers with valid Professional Regulation Commission (PRC) license.
  5. Their average performance ratings for the last five years should be at least "*Very Satisfactory*" with no rating below "*Satisfactory*." For those who have been on official/study leave or on secondment, performance ratings for five years closest to the period of nomination should be provided.
  6. The elementary school heads are entitled to nominate two teacher-nominees for each school, one each for the primary (**Kindergarten to Grade 3**) and intermediate (**Grades 4 to 6**) while the high school heads are entitled to nominate only one teacher-nominee per school.
  7. Nominees just need to accomplish a two-page Basic Information Sheet (BIS) **without any attachment yet**. There is no need to submit nomination form and supporting documents yet. The accomplished BIS should be submitted to any Metrobank Branch nearest the nominee's school or send via courier to Metrobank Foundation, 4<sup>th</sup> Floor, Executive Offices, Metrobank Plaza, Sen. Gil J. Puyat Avenue, Makati City on or before **February 8, 2013** (Friday).

8. The nominees must be officially endorsed by the school principals, school heads (SHs) or head teachers (HTs), who are the only ones authorized to nominate teachers to the Search. For DepEd schools without school principals, the teachers-in-charge (TICs) can nominate, but the schools division/city superintendent (SDS) must endorse the nomination. The HTs, TICs, assistant school principals are eligible to join the Search, provided that they carry a teaching load of at least 50% of the total load required by the nominating school heads for full-time faculty. However, they should be endorsed by any of the division/district supervisors, and the respective SDS should be the official nominators.
9. The winners of other searches/awards for outstanding teachers conducted by reputable organizations at the city/provincial, national and international levels are deemed automatically as provincial finalists, provided that they meet the basic eligibility requirements of tenure, performance and teaching load and passed the different levels of screening. The awards to be considered are only those at the level on which a particular nominee is being nominated. Moreover, nominees must go through the usual nomination process and submit the duly accomplished BIS and nomination form on or before the deadlines.
10. The past regional finalists and national finalists of the Search, who meet the basic eligibility requirements and who have shown sustained good moral standing in the community, are deemed automatically as provincial finalists. As a privilege and to give premium to them, there is **no need** to submit their nomination form immediately on **February 28, 2013**. Instead, they will submit it together with their supporting documents which are due on **April 22, 2013**. However, to make their nomination official, they still need to submit their duly accomplished BIS on **February 8, 2013**.
11. Each DepEd division is directed to generate a minimum of five nominations and to encourage school principals to nominate their best bets. Screening at the division level, however, is not necessary. To report on the compliance, the Metrobank Foundation will submit a list of DepEd divisions that meet the target of five nominations to the Office of the Secretary for his record.
12. As an incentive, each division which produces at least ten eligible nominees will receive corporate gifts as token of appreciation from the Metrobank Foundation. The awarding will be held on **October 5, 2013** in celebration of the World Teachers Day.
13. Other details on the Search are contained in the Guidelines together with the official Search BIS and brochures, which can be obtained from the Metrobank Foundation Office, any Metrobank branch, as well as DepEd regional and division offices nationwide starting **December 2012**.
14. Requests for additional forms, questions and suggestions maybe addressed to Metrobank Foundation, Inc., 4<sup>th</sup> Floor, Metrobank Plaza, Sen. Gil J. Puyat Avenue, Makati City, telephone nos.: (02) 898-8898; (02) 857-0618; telefax nos.: (02) 750-0837; (02) 818-5656 or send a message through [mbfi\\_sot@gmail.com](mailto:mbfi_sot@gmail.com); [idlabitad@metrobank.com.ph](mailto:idlabitad@metrobank.com.ph); [aareyes@metrobank.com.ph](mailto:aareyes@metrobank.com.ph) and facebook account: MBFI\_SOT.
15. Immediate dissemination of this Memorandum is desired.



**BR. ARMIN A. LUISTRO FSC**  
Secretary

## **ABOUT THE SEARCH**

The Search bestows honor upon the teaching profession by according special recognition to teachers who manifest profound commitment to the development of the youth through exemplary competence, remarkable dedication to their work and effective educational leadership. It singles out teachers who have made a significant contribution to national development by raising the quality of education through their passionate commitment to teaching, effective and creative teaching strategies, materials and devices and their admirable efforts to bring the school closer to the community and consequently, the community to the school, thereby providing models of excellence in the teaching profession.

The Metrobank Foundation, Inc. believes that recognizing the outstanding qualities, achievements and contributions of teachers to national development will inspire countless other teachers all over the country to achieve excellence in teaching.

The Search is undertaken annually by the Metrobank Foundation in partnership with the Department of Education (DepEd) and the Commission on Higher Education (CHED). It is supported by school heads of public and private elementary, secondary and tertiary institutions in the country.

## **WHO ARE ELIGIBLE TO JOIN?**

### **General Requirements: Nominees must**

1. be Filipino citizens teaching in the elementary, secondary or tertiary levels, including alternative learning system, with full-time or permanent appointment and with full-load.
  2. have been actively teaching in the Philippines for the last 10 years (inclusive of leaves not exceeding three years, provided the nominee is not on leave, i.e., actually teaching at the time of nomination). However, the nominee must not be on leave for more than two years immediately prior to nomination.
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3. have valid PRC license (for nominees in the elementary and secondary levels only) or have the pertinent license for tertiary courses where a license is required in the exercise of the profession, e.g. Medical Doctors, Lawyers, Engineers, etc.
  4. have average performance ratings of at least Very Satisfactory for the last 5 years, with no rating below Satisfactory. For those who have been on official/ study leave or on secondment, performance ratings for five years closest to the period of nomination should be provided.
  5. have at least a Bachelor's degree (for both the elementary and secondary competitions) and at least a Master's degree for the higher education competition. Degree holders in law and medicine are considered to possess a Master's degree.

*The following are also qualified to join, provided they meet specific requirements, viz:*

1. Kindergarten teachers, provided that the kindergarten level is part of the integrated curriculum or part of an elementary school system.
2. Technical-vocational teachers in the high school and college levels. Teachers teaching tech-voc courses in high school may be considered in the secondary competition, while those teaching 4-year technology courses in college may join in the higher education competition.
3. Deans, vice-deans, directors, chairpersons of departments, subject area coordinators, assistant principals, teacher-librarians, research or extension coordinators, head teachers, teachers-in-charge, guidance counselors, and others carrying similar administrative positions, provided they carry a teaching load of at least 50% of the total load required by the school for the school year.

*Specifically for the Higher Education competition, the following are qualified:*

4. College/university teachers with research or extension assignments and other administrative duties, provided they carry an actual teaching load of at least 50% of the total load/contact hours required by the school for the school year.
5. College/university teachers with a full teaching load/contact hours in the graduate school level during the nomination period.

## WHO ARE NOT QUALIFIED?

1. Persons holding the following academic positions, either at the time of nomination or promoted on or before the SOT final judging, are automatically disqualified even if they have teaching loads: school presidents, chancellors, vice-chancellors, school owners, vice-presidents, assistant vice-presidents, supervisors, and principals.
2. Previous awardees and previous nominees who have been National Finalists twice and Regional Finalists thrice (regardless of the years they joined).
3. Spouses and first-degree relatives of officers and employees of the Metrobank Foundation.
4. Teachers, who have been suspended or have been sanctioned for violation of administrative policies, rules and regulations.

## WHO CAN NOMINATE?

5. Principals, Head Teachers or Presidents of colleges/universities or Chancellors of autonomous campuses, are the only ones authorized to nominate teachers to the Search.
6. Official nominees in the Elementary, Secondary and Higher Education competitions of satellite campuses of private colleges and universities and state universities and colleges (SUCs), which are not autonomous, may be endorsed by the Campus Directors or Executive Directors, but the Presidents are still the official nominators.
7. For DepEd schools without principals, the Teacher-in-Charge can nominate, but the Division Superintendent concerned must endorse the nomination.
8. If the nominee is the Head Teacher or Teacher-in-Charge, any of the Division/District Supervisors can endorse the nomination to the Division Superintendents who are the official nominators.

## CRITERIA FOR EVALUATION

### 1. Personal Qualities and Character

- A. Model of morality and integrity both in public and private life
- B. Good human relations in the school and in the community

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## 2. Instructional Competence and Teaching Effectiveness

- A. Demonstrated competence in teaching, as evidenced by the high performance evaluation & rank obtained as a teacher/instructor/professor
- B. Instructional materials produced and used for the improvement of teaching in the last 10 years
- C. Research outputs in the last 10 years
- D. Original creative outputs in the last 10 years
- E. Original, innovative teaching approaches/strategies/practices in the last 10 years
- F. Co-curricular involvement in the last 10 years
- G. Educational attainment and professional advancement

## 3. Professional and Community Involvement

- A. Participation in training programs
- B. Leadership in professional organizations related to teaching
- C. Participation in community and civic movements
- D. Professional/community service awards

### WHERE TO GET THE BASIC INFORMATION SHEET?

*Joining the Search is made even easier!* Candidates just need to accomplish a 2-page Basic Information Sheet (BIS) with no attachments required yet. This form is now available at the Metrobank Foundation, Inc., all Metrobank Branches, and the division/regional offices of the Department of Education (DepEd) and the Commission on Higher Education (CHED). This can also be accessed or downloaded from the MBFI website at [www.mbtfoundation.org.ph](http://www.mbtfoundation.org.ph)

### PRIZES

Each awardee will receive a P350,000 cash prize. The awardee will also receive a medal and a trophy, and the school, a plaque of recognition. National Finalists and Regional Finalists will receive P20,000 and P10,000 cash incentive, respectively, and certificates of recognition.

*Good News!* DepEd Divisions which produce at least 10 ELIGIBLE nominees will receive corporate gifts as token of appreciation from the Foundation.

### BREAKDOWN OF AWARDS

There will be ten (10) awards. The Final Board of Judges may elect not to give out all awards if the candidates fall short of the standards set by the Board. The decision of the Board of Judges is final. The Board reserves the right to withdraw any award at any time, when warranted.

## THE SEARCH PROCESS

<p><b>Nomination</b></p>	<p><b>The school selects its official nominee/s.</b></p> <ul style="list-style-type: none"> <li>◆ Elementary schools are entitled to nominate 2 teachers, one each for the primary (Kinder-Grade 3) and intermediate (Grades 4-6) levels, while schools are entitled to nominate only one teacher each for the secondary and higher education competitions.             <ul style="list-style-type: none"> <li>• <u>Satellite campuses of private colleges and universities and state universities and colleges (SUCs), whether autonomous or not, are entitled to nominate candidates per competition.</u></li> </ul> </li> <li>◆ Joining the Search is easy. Candidates just need to accomplish a 2-page <b>Basic Information Sheet</b> to join the Search.</li> <li>◆ The Basic Information Sheet must be officially endorsed and signed by the school head (e.g. University President or Chancellor for the higher education competition and the Principal for the elementary and secondary competitions).</li> </ul>
<p><b>Accomplishment of the 2-page Basic Information Sheet</b></p>	<p><b>The school's nominee/s accomplish/es the Basic Information Sheet (BIS), have this/these signed by the school head, and submit/s it to the Metrobank Foundation or nearest Metrobank Branch.</b></p> <ul style="list-style-type: none"> <li>◆ The accomplished BIS should be sent on or before <b>February 8, 2013</b>. BIS sent through courier must be postmarked on or before this date also.</li> <li>◆ BIS may also be sent through e-mail at <a href="mailto:mbfi.sot@gmail.com">mbfi.sot@gmail.com</a> / <a href="mailto:aareyes@metrobank.com.ph">aareyes@metrobank.com.ph</a> on or before <b>February 8, 2013</b>. When qualified however, the nominee must still submit the duly-signed original form to the Metrobank Foundation or nearest Metrobank branch on or before this date also.</li> </ul>
<p><b>Evaluation of Basic Information Sheet by the Secretariat</b></p>	<p><b>The Search Secretariat determines the eligibility of nominees based on the accomplished BIS.</b></p> <ul style="list-style-type: none"> <li>◆ The Secretariat evaluates the BIS based on the eligibility criteria</li> <li>◆ Eligible nominees will be notified and asked to accomplish and submit official nomination form.</li> </ul>



<p><b>Accomplishment of the Nomination Form</b></p>	<p><b>Eligible nominees accomplish the nomination form and submit to the Metrobank Foundation or nearest Metrobank Branch.</b></p> <ul style="list-style-type: none"> <li>◆ The accomplished nomination form together with the other required attachments should be sent on or before <b>February 28, 2013</b>. Nomination form sent through courier must be postmarked on this date also. The nominee must submit the original copy of the form together with 1x1 colored photo. It is also advised to keep a copy of the nomination form, for reference.</li> <li>◆ The following are the required attachments: <ul style="list-style-type: none"> <li>a) recommendation letter of the school head;</li> <li>b) certified true copy of the daily or weekly teaching schedule/ program for the current school year including the administrative duties and other assignments being handled by the nominee, if any <ul style="list-style-type: none"> <li>• for elementary and high school levels, the Teacher's Program should include certification on the no. of hours per week;</li> <li>• for the higher education level, include a certification on the total no. of unit loads for the whole academic year;</li> </ul> </li> <li>c) certification of performance evaluation ratings obtained for the past 5 years (do not attach copies of the actual performance evaluation forms);</li> <li>d) certification of city / division / provincial / regional/ national/ international award/s received by the nominee (those related only to awards for teachers);</li> <li>e) certified true copy of valid PRC Teacher's License and Professional I.D. or pertinent license for tertiary courses where a professional license is required;</li> <li>f) short report on case/s filed against the nominee, if any</li> </ul> </li> <li>◆ As stated in the nomination form, the nominee must also express his or her commitment that should he/she win in the Search, he/she will stay and continue to teach in the Philippines for three years after winning.</li> </ul>
<p><b>Evaluation of nomination forms by the Secretariat</b></p>	<p><b>The Search Secretariat checks the completeness of the required attachments and determines the prospective Provincial Finalists.</b></p> <ul style="list-style-type: none"> <li>◆ The Secretariat evaluates the nomination forms and determines if the documents submitted are complete.</li> <li>◆ The Secretariat recommends automatic Provincial Finalists, for confirmation by the Judges.</li> </ul>


<p style="text-align: center;"><b>Evaluation of nomination forms by the Preliminary Boards of Judges (PBJ)</b></p>	<p><b>The PBJ for each competition determines the Provincial Finalists who will qualify for the second round and be asked to submit supporting documents.</b></p> <ul style="list-style-type: none"> <li>◆ The PBJ evaluates the nomination forms based on agreed criteria.</li> <li>◆ Based on a cut-off score set by the PBJ, the Judges determine the Provincial Finalists, who shall be asked to submit supporting documents.</li> <li>◆ Winners of other searches conducted by reputable organizations for outstanding teachers at the city / provincial / regional / national / international levels are deemed <b>Automatic Provincial Finalists</b>, provided they meet the basic eligibility requirements of tenure, performance and teaching load, and passed levels of screening. The Judges will make final decision on whether or not the nominees will be considered Automatic Provincial Finalists. Awards to be considered are only those at the level a particular nominee is being nominated. Moreover, nominees must also go through the usual nomination process and submit the duly-accomplished nomination forms and required attachments on or before the deadline.</li> <li>◆ Past Regional Finalists and National Finalists of the Search, who meet the basic eligibility requirements and have shown sustained good moral standing in the community, are deemed <b>Automatic Provincial Finalists</b>.</li> </ul>
<p style="text-align: center;"><b>Submission of supporting documents</b></p>	<p><b>Provincial Finalists submit supporting documents.</b></p> <ul style="list-style-type: none"> <li>◆ Provincial Finalists should send only certified true copies of original documents. MBFI will not be responsible for original documents lost in transit or in the course of the Search.</li> <li>◆ Supporting documents should be submitted to the nearest Metrobank Branch or to the Metrobank Foundation Office on or before <b>April 22, 2013</b>.</li> <li>◆ Failure to submit the supporting documents is ground for automatic disqualification.</li> </ul>
<p style="text-align: center;"><b>Evaluation of supporting documents by the PBJ</b></p>	<p><b>The PBJ for each level determines the Regional Finalists.</b></p> <ul style="list-style-type: none"> <li>◆ The PBJ for each competition evaluates the supporting documents based on agreed criteria.</li> <li>◆ Regional Finalists are then determined, based on a cut-off score set by the PBJ.</li> </ul>

<b>Semi-Final Judging and Background Investigation</b>	<p><b>The PBJ for each level selects the National Finalists.</b></p> <ul style="list-style-type: none"> <li>◆ Regional Finalists are interviewed by the PBJ.</li> <li>◆ This is followed by a teaching demonstration to determine each Regional Finalist's teaching effectiveness.</li> <li>◆ A thorough background check on the character of each National Finalist will be done prior to the Final Judging. Confirmed derogatory information may be a ground for disqualification, subject to the decision of the concerned PBJ.</li> </ul>
<b>Final Judging</b>	<p><b>The Final Board of Judges selects the Winners for each competition.</b></p> <ul style="list-style-type: none"> <li>◆ The Final Board of Judges conducts interviews of all National Finalists.</li> </ul>
<b>Proclamation of Winners and Recognition Program</b>	<p><b>The Winners are proclaimed and given due recognition through the following:</b></p> <ul style="list-style-type: none"> <li>◆ Courtesy Call at the Senate</li> <li>◆ Courtesy Call at House of Representatives</li> <li>◆ Courtesy Call at the Department of Education</li> <li>◆ Winners' Forum and Media Day</li> <li>◆ Awarding Ceremony as highlight of Metrobank's 51<sup>st</sup> Anniversary Celebrations</li> </ul>

**IMPORTANT DATES TO REMEMBER**

❖ February 8, 2013	<b>Deadline for submission of Basic Information Sheet</b>
❖ February 28, 2013	<b>Deadline for submission of Nomination Form of Eligible Nominees</b>
❖ April 22, 2013	<b>Deadline for submission of Supporting Documents of Provincial Finalists</b>
❖ May 29 – 31, 2013	<b>Semi-Final Judging of Regional Finalists</b>
❖ July 17 – 19, 2013	<b>Final Judging of National Finalists</b>
❖ September 2 – 7, 2013	<b>Recognition Program (required for winners)</b>

**FOR MORE DETAILS:**

Write or call the Metrobank Foundation Office, 4<sup>th</sup> Floor, Executive Offices, Metrobank Plaza, Sen. Gil Puyat Avenue, Makati City, Philippines 1200, with telephone nos. (02) 857-0618 or 898-8898; telefax no. (02) 818-5656; 750-0837 or e-mail at [mbf\\_sot@gmail.com](mailto:mbf_sot@gmail.com); [areyes@metrobank.com.ph](mailto:areyes@metrobank.com.ph) or visit our website at [www.mbfoundation.org.ph](http://www.mbfoundation.org.ph)  type MBFI\_SOT.



## INVITATION

Our beloved Principals and Heads of Schools:

Standing teachers are like the biblical treasure hidden in the field.

Time when our nation is looking for inspiration, I invite you to join

with us in the search for this treasure: the men and women

located to the most honorable profession of raising our country's

generations.

Helping us discover these gems in the teaching profession,

either we pay tribute to them through this annual Search for

Standing Teachers.

It is at stake for the nominators in this Search?

Is the honor and the national recognition that goes to the school

produces an outstanding teacher, and to the school head who

over and nominates one of the winners. Second is the

opportunity to receive our financial support for faculty development

acts for the Awardee's school. Lastly, principals and school heads

eligible nominees shall be given certificates of recognition.

Greatest reward, of course, is our shared success in promoting

future of excellence in the field of education in our country.

We are counting on your support.

*CEO M. Sobrepána*  
ident  
robank Foundation, Inc.

# SOT

SEARCH FOR OUTSTANDING TEACHERS

## The 2013 Metrobank Foundation Search for Outstanding Teachers



For almost three decades, the Search has awarded 316 of the country's best mentors.

## Behind every success is a teacher!

*Success begins with a dream.*

The teacher helps plant the seed of the dream with a vision of a future that welcomes every talent, every skill, every ideal of the dreamer. The teacher nurtures the dream with encouragement and enthusiasm.

Through fine example of fiery determination, the teacher cultivates and enhances the dream with knowledge. It is the teachers' unbending faith in the dreamer that a dream grows to become a reality.

So when yesterday's dreams become today's reality and yesterday's determination becomes today's success, it is only fitting that tribute be given to the mentor who lighted the way.



METROBANK FOUNDATION, INC.

4/F Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200

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www.metrobankfoundation.org.ph

## THE SEARCH

The Metrobank Foundation Search for Outstanding Teachers bestows honor upon the teaching profession by according special recognition to teachers. They are our educators who manifest profound commitment to the development of the youth through exemplary competence, remarkable dedication to their work, and effective educational leadership. It singles out teachers who have made a significant contribution to national development by raising the quality of education through their commitment to teaching, effective and creative teaching strategies, materials and devices, and their admirable efforts to bring the school closer to the community and consequently, the community to the school, thereby providing models of excellence in the teaching profession.

The Metrobank Foundation, Inc. believes that by giving recognition to the outstanding qualities, achievements and contributions of teachers to national development, countless other teachers all over the country may be inspired to achieve excellence in teaching.

The Search is undertaken annually by the Metrobank Foundation in partnership with the Department of Education (DepEd) and the Commission on Higher Education (CHED). It is supported by school heads of public and private elementary, secondary and tertiary institutions in the country.

## THE QUALIFICATIONS

### General Requirements:

The Search is open to teachers who are Filipino citizens teaching in the elementary, secondary or higher education levels including those in the alternative learning system, with full-time or permanent appointment and with full-load.

Nominees should have been actively teaching in the Philippines for the last 10 years (inclusive of leaves not exceeding three years, - provided the nominee is not on leave, i.e., actually teaching at the time of nomination). However, the nominee must not be on leave for more than two years immediately prior to nomination. Nominees must be teachers with valid PRC license.

Average performance ratings for the last five (5) years should at least be "Very Satisfactory" with no rating below "Satisfactory." For those who have been on official/ study leave or on secondment, performance ratings for five years closest to the period of nomination should be provided.



In the elementary competition, schools are entitled to nominate two teachers, one each from the primary (kinder to grade 3) and intermediate (grade 4 to grade 6) while schools are entitled to nominate only one teacher each for the secondary and higher education competitions. Satellite campuses of private and state universities and colleges (SUCs) whether autonomous or not, are entitled to nominate candidates per competition.

### Specific Requirements:

The following are also qualified to join, provided specific requirements are met:

1. Kindergarten teachers, provided that the kindergarten level is part of an integrated curriculum or part of an elementary school system
2. Teachers teaching tech-voc courses in high school may be considered in the secondary competition, while those teaching 4-year technology courses in college may join in the higher education competition
3. Deans, vice-deans, directors, chairpersons of departments, subject area coordinators, assistant principals, teacher-librarians, research or extension coordinators, head teachers, teachers-in-charge, guidance counselors, and others carrying similar administrative positions, provided they carry a teaching load of at least 50% of the total load required by the school for the school year.

### For the Higher Education category, the following are qualified:

4. College/university teachers with research or extension assignments and other administrative duties, provided they carry an actual teaching load of at least 50% of the total load / contact hours required by the school for the school year.
5. College / university teachers with a full teaching load/contact hours in the graduate school level during the nomination period.

## THE CRITERIA

1. Personal qualities and character
2. Instructional competence and teaching effectiveness
3. Professional and community involvement

## THE PRIZE

Each awardee will receive **P350,000** as cash prize, part of which go to the faculty development program of his/her school. The awardee will also receive a medal and a trophy. The school receives a plaque recognition. National Finalists and Regional Finalists will receive P20,000 and P10,000 cash prize, respectively, and certificates of recognition. Nominators of awardees shall also receive certificates recognition.

### GOOD NEWS!

- It's easy to join. Teacher nominees just need to accomplish a 2-page Basic Information Sheet. **NO ATTACHMENT IS REQUIRED.**
- Winners of other Searches conducted by reputable organizations for outstanding teachers at the city/provincial/ regional/national/international levels are deemed Automatic Provincial Finalists, provided they meet the basic eligibility requirements of tenure, performance and teaching load, and have passed levels of screening. The Judges will make the final decision on whether or not the nominees will be considered **Automatic Provincial Finalists.**
- Past Regional Finalists and National Finalists of the Search, who meet the basic eligibility requirements and have shown sustained good moral standing in the community, are deemed **Automatic Provincial Finalists.**

### Important Dates to Remember:

- **February 8, 2013** - Submission of Basic Information Sheet to the nearest Metrobank branch.
- **February 28, 2013** - Submission of Nomination Form to the Search Secretariat for Eligible Nominees

# 2013 SOT

Basic Information Sheet

Nomination Form

To be downloaded at